

SUMMARY OF MINISTRIES, COMMITTEES, ACTION TEAMS AND GROUPS AT UNIVERSITY CONGREGATIONAL UCC

<i>Name of Group</i>	<i>Purpose</i>	<i>Key Contact</i>	<i>Freq / Involvement</i>	
Organization-wide Groups				
Church Council	Provides oversight for work of the five ministries and church operations. Includes church officers, Pastoral Leadership Team (non-voting) and one liaison from each ministry. Additionally one At-large rep and one Racial Justice rep	Moderator: Ed Coleman	monthly meetings; additional small groups / collaboration	
Leadership Parish Relations Committee (LPRC)	Help maintain open healthy relationships between leadership staff and the congregation by listening to and addressing concerns of both congregation and leadership staff in timely confidential manner	David Ovens; LPRC@UniversityUCC.org	as needed	
Racial Justice (RJ) Committee	Leads the church in our growth to be a RJ church including developing benchmarks for progress, engaging in direct action, confronting our history, continuing involvement with others committed to racial justice, developing a process of accountability, and identifying financial support to continue this work.	Ginger Warfield		
Covenant Partners Committee	Works with each covenant partner to develop unique agreement defining their role within our church and in wider community. Covenant partners include UCUC members who are hospital chaplains, spiritual directors and ministers advocating for social justice issues. We give visibility to their work and support their ongoing efforts. They stay connected with UCUC by leading worship on communion Sundays and reporting regularly on their ministries. All participate in 3-way covenant involving themselves, the Pacific NW Conference and UCUC.			
Gathering Ground	Independent program sponsored by UCUC. provides community for people of many beliefs – on many journeys – to share and forge meaning. We share tools for participating in activities, then reflect, listen, share discoveries. Together we take a journey inward to truth and a journey outward to the world. Do stuff. Reflect. Connect.	Convener: Beth Amsbury		

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	<p>Love and Justice Ministry Purpose: to fulfill the Church's mission to imagine and act on our vision of love and justice by empowering the congregation and its individual members to offer compassionate service, build relationships of solidarity and reconciliation, work toward systemic change, and share our resources.</p>			
L&J Leadership Committee	<p>The Love & Justice Committee (L&JC) articulates vision and policy. We recognize, support and connect action teams and partner 501(c)(3)s. We allocate church financial resources to action teams, partner 501(c)(3)s and outside organizations engaged in direct service and social change. We seek to equip and enable courageous discipleship among all members of the congregation. If you enjoy learning about and funding organizations doing good work in Seattle and around the world, we need you! If you enjoy supporting others on the front lines of justice action, we need you! If you enjoy creating connecting events, we need you!</p>	<p>Carol Nelson, Elizabeth Dickinson, Walt Puckett - co chairs</p>	<p>monthly meetings; annual retreat</p>	
Christmas Families	<p>Help families in the community with gifts at Christmas. We partner with two local groups, the Lake City Holiday Project and Bethany UCC in 2022. Families of all different sizes would love your support this Christmas. Leadership team of 3 plans the number of families to support, coordinates with agencies, staff an info table 3 Sundays, shop for gifts. Larger group of 10 provides intake and delivery.</p>	<p>Sarah Marshall</p>	<p>short term commitment approx. 6 weeks Nov/Dec</p>	

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Christmas Offering of Gifts	<p>The Offering of Gifts enables UCUCG members to give gifts to those in need during the Christmas holidays. The Offering works through multiple agencies, including: Arion Court, Compass Housing, Friends of Youth, International Rescue Committee, Mary's Place, Solid Ground, Tierra Nueva, Teen Feed, and UCUCG Child Care Programs.</p> <p>(Note: Christmas families program offers opportunity to purchase gifts for a specific family.).</p> <p>The details:</p> <ul style="list-style-type: none"> • UCUCG coordinator solicits wish lists from agencies in September • Wish lists shared with congregation in November • UCUCG members joyfully purchase gifts for various agencies to then distribute to their clients • Gifts brought forward to the altar during service on designated Sunday during Advent • Agencies pick up gifts from UCUCG the following Monday <p>Get involved: Volunteers are needed to bring gifts downstairs and to then sort by agency on the donation Sunday in Advent. A volunteer is also needed the following Monday to greet and assist agencies in picking up the gifts.</p>	Contact Susan Ovens	Sept - December	

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Encampment Hosting	<p>UCUCC has been blessed with the opportunity to host homeless tent encampments in our parking lot immediately west of our church building seven times over the last 13 years, each time for a three-month period. Typically, these camps number 40 to 80 residents. While a tent community is not a long-term solution to homelessness in our city, it does provide much more support and protection for individuals that would otherwise be on their own camping in a green belt or under a bridge. All the camps have been self-governed communities, with a strict code of conduct. The camps have always been good neighbors for the church and the surrounding community. Our encampment ministry has been an ongoing and valuable service to many of those who are in the greatest need in our community. NOTE: While the camps are primarily self-sufficient, the encampments are coordinated by our small Encampment Hosting Team, which is most active just before and during encampments. Typically, the Team puts out the call for any needed volunteers or donations at the time of a scheduled encampment. In particular, we often need Sunday morning volunteer “parking ambassadors” to assist worshippers to alternative parking locations</p>	Contact Robin Turner	sporadic depending on hosting needs	
Hunger Outreach	<p>Aims to address hunger and food insecurity in our community. Primarily, monthly food packing events for the congregation in partnership with the Emergency Feeding Program of Seattle/King County and coordinating congregational donations/support for the EFP and North Helpline Lake City and Bitter Lake Food Banks. Focus: support to hungry neighbors, intergenerational hands-on service for congregation, intro to youngest members to issue of food insecurity. Complements our racial justice work since hunger disproportionately affects people of color. Food packing disrupted by Covid Pandemic but expected to resume monthly with typically 10-15 packers and 4-5 coordinating team members.</p>	Lisa and Bart Klingler	monthly food packing - on hiatus due to Pandemic	

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Immigration Justice - Afghan Welcome Team	eight in March 2022. Working with the Refugee Resettlement Office (RRO) of the Episcopal Diocese of Olympia, and partnering with Prospect UCC and the United Methodist Temple, the Team is addressing the family's needs: permanent housing, furnishings, learning English, enrolling in school, and employment for the adults. Current teams are working on rental assistance, welcome kits, seasonal clothing, home furnishings, and pantry stocking. There will be "second wave" teams that will assist the family in other ways after they achieve their permanent home.	If you are interested in volunteering, please contact Nathalie Gehrke. For additional information, please contact Cassie Emanuel.		
LGBTQ+ Equality	periodic involvement - your inquiry is welcome	Jeaneane Hill		
Gun Violence	periodic involvement - your inquiry is welcome	Jeff Hancock		
Peace and Justice advocates	We provide opportunities for our congregation to be part of meaningful social change. We educate and advocate for policies and practices that promote justice, dignity and nonviolent transformation of conflict. These opportunities include forums, films, letter-writing, in-person advocating and public witness. We focus on long-term solutions that address the root causes of injustice. Currently we are collaborating with the Advocates for Racial Justice subgroup of Racial Justice Activists, and appreciate the intersecting advocacy of Sacred Earth Matters. We are guided and inspired in our witness by the ACLU, Bread for the World, Faith Action Network, Jubilee USA, the Poor People's Campaign, the UCC national legislative office, and the Washington Black Lives Matter Alliance. We would love more members to meet quarterly, choose issues that need advocacy, brainstorm creative forms of action, and extend mutual support. Our power comes from each of you who pauses to write an email, make a telephone call, or join a vigil	Elizabeth Dickinson or Sharon D'Amico	quarterly	

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Racial Justice Activists Committee	Also See above: organization - wide committee. During monthly meetings, we support each other, try to deepen our understanding of anti-racism, and discern how best to reach out and engage the congregation beyond our group. This year, our most active goals are Advocacy and Learning. Advocacy enables congregation members to bring our voices and skills to support communities of color in advocating for racially just policies. Learning is focused on setting up relevant experiences — through books, videos, concerts, museum displays or anything else — which can be shared and discussed. New participants are welcomed with open arms. You can sign in to myUCUCC to become part of the Racial Justice Activist group, which gets you meeting announcements, occasional reports and invitations, and contacts with other members, and involves no commitment. You can attend regular meetings after church on the fourth Sunday of every month (currently by Zoom). Your participation would also be deeply appreciated by the Advocacy or Learning groups.	Ginger Warfield	Monthly meetings 4th Sundays	
Racial Justice Book Club		Beth Bartholomew		
Sacred Earth Matters	Thru education and worship help us make decisions in our everyday life that will honor the sacredness of creation and confront actions that degrade the earth. Advocate for environmental and social justice. Collaborate with other groups and organizations to help restore our bioregion. Inspire and educate, working for Creation Justice.	Francie Rutherford and Jan von Lehe, co-chairs	Monthly meetings 2nd Sundays after church service	
Share the Harvest	Matches those who share the joy and passion of gardening with those who are unable to do so but would enjoy the fresh vegetables, herbs, fruits, flowers, and sometimes even eggs, honey, jam, cookies, pies, and apple cider which are on sale. Table is open mid-July thru early Sept. Funds collected will go to the church Hunger Outreach.	Joy Sumner	summer Sundays	
Superfluity	Focus is fellowship, re-use of household items, and supporting nonprofits. Join weekly sorting sessions on Wednesday mornings with 'garage sale' in Spring. 60+ year tradition at UCUC. Annually \$20-30,000 given to nonprofits in Seattle.	Mary Sue Galvin	TBD	

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Teen Feed Meal Teams	UCUCC is part of Teen Feed since 1986 serving homeless teens in U District. Our church kitchen used by various teams usually 4 nights a week, and our adult TF team prepares and serves dinner once a month. Over a healthy meal, young people connect with specially-trained advocates and support coordination staff to access the resources and services they need	Elaine Ploegstra	monthly 2nd Wed	
Teen Feed Youth Team	UCUCC youth (grades 6-12) take responsibility for cooking and serving at Teen Feed on the fifth Wednesday of the month. Teen Feed provides a hot meal, warm shelter and friendly, non-judgmental conversation for homeless teens, many of whom live in the University District. a service opportunity the entire family is welcome to participate in.	Contact Mike Zevenbergen or Dave Colescott.	fifth Wednesday of month	
501c3 MWANZO PF	Community-driven model of rural development, Mwanzo accelerates hope in Rabour Village, Kenya, and surrounding subsistence-farming communities. Provides resources and support for education, health, entrepreneurship and environment. Currently the school has 350+ students from baby classes through 7th grade/27 + staff-working on setting up scholarships for grades 8-12.Become a Board member or a short-term volunteer doing such projects as mailings.	George Vestal	monthly or special projects	
501c3 Child Care Programs (Child Learning and Care Center (CLCC) and Trettin Preschool)	The Programs provide both full time 5 days a week and part time care for children ages 12 month to kindergarten. Tuition scholarships are available for families who can not afford the full cost of tuition. Board oversees the Programs and includes church members and parents.	Liz Wells	monthly	

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Calling, Engagement & Community Ministry - Cultivating Christ-centered calling, connection and caring that binds us together to transform our community and our world with love and justice				
CEC Ministry quarterly meeting	Leaders of all CEC committees and action teams gather quarterly to collaborate and connect	Jan von Lehe chair		
Connections Committee	Provide opportunities for people to find their passion and strengths. Facilitate connections for people to find ways to live out their faith in actions and involvement. Host Good Works Fair, Dependable Strengths workshops, Visit a Committee month, and post opportunities on myUCUCC with new volunteer connections board planned. Support committees and action teams in sharing their work and communicating with our community	Jan von Lehe and Patrice Tabor, co-chairs	4th Mondays at 5p	
Welcome Committee	Create a community of welcome, greeting newcomers and help them feel they belong. Develop approaches such as lunches, partnering and Welcome brochure to connect folks and guide interests.	Margaret Klockars	monthly meetings	
Greeters, Subcommittee of welcome committee	Welcome everyone to church services and help them connect	George Vestal		
Parish Care	Develop, advise and guide parish care program for members and friends of UCUC, including meals, outreach calls.	Ellen Naden	2nd Mondays noon	
Coffee Hour Action Team	Coordinate activities to provide coffee & tea for Sunday worship	Joan Davis	weekly action coordinated via email	
Sunday Breakfast	Coordinate the Sunday morning breakfasts.	TBD	on hiatus	
Senior Lunch	on hiatus		on hiatus	
AWE - All women extraordinaire	Coordinate monthly get-together open to all interested women. Currently gathering by Zoom; a return to soup-and-salad dinners may take place in the future.	Christina Purdy	4th Mondays 6-7p.m.	
Men's Dinners	UCUCC men meet once a month in the church lounge for a "soup supper" and socialization / discussion of some topic.	Earl Hamilton	1st Tuesdays 6:15p with summer break	
Senior Retreat	Annual retreat for UCUC Seniors; develop program, meals, lodging, etc. Typically first weekend October	Liz Gilbert	TBD	
Women's Retreat	Annual retreat for UCUC women; develop program, meals, lodging, etc. Typically last weekend in January	Rebecca Rickabaugh	TBD	

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Men's Retreat	Annual retreat for UCCC men, program for Saturday morning, lots of free time for the rest of the day; share meals and conversation. Sunday morning, we have a short worship service.	Earl Hamilton	TBD usually late October	
Fellowship committee on hiatus	Interested in re-starting this group? Help our church family find ways to be in fellowship and kin-ship with each other!	Contact Jan von Lehe if interested		

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Christian Formation Ministry				
Children & Youth Leadership Committee	Hold the vision & mission of ministry for children, youth and their families from birth to 18. Provide sounding board for ideas, support planning of events, work to remove barriers. Focused on relationship with each other as we work together. Help families feel supported	Margaret Irrabarra Swanson; Pastor Steve Jerbi.		
Children's Committee (Birth thru Fifth Grade)	Support families with young children; develop programs and activities that help children feel safe and welcome as they experience the wonder of God. Children participate in worship where they are welcomed and affirmed. also includes childcare, breakfast, children's activity center and special events through the year.	Tim Johnson		
Youth Committee (Sixth thru High School)	A place where we talk about things that matter, we do things that matter, and we know that we belong. Our Youth Ministry includes 9am youth group on Sunday mornings, sitting together in worship, fellowship nights and retreats, service projects and mission trips, and classes (Confirmation; Our Whole Lives (OWL).	Dave Colescott		
Adult Ed	Adult Ed Committee being re-established; Community Organizer Trainings, Rachel Haxtema;	Pastor Steve		
Bible Study	online Tuesdays	Pastor Amy, Katrina		
The Lecture Series	Periodic lectures by noted theologians and speakers. May include featured lecturer also serving as guest preacher or additional public lectures, forums or classes.	Betty Spieth-Croll		
Seabeck	Coordinates summer all-church camp at Seabeck including ideas for themes and speakers, events and activities. Coordinates publicity, registration, schedule, engaging host speaker.	Xavier Moore		
Seabeck Book Club		Beth Bartholomew		
Scheyer Library	Volunteers greet visitors, assist in finding info or books, process new materials, reshelv books. Trouble-shooting computer problems, publicizing timely topics/new books.	Edith Miller		

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<i>Worship & Music Ministry</i>				
W&M Leadership Committee	Offer lay support and guidance to Minister of Worship & Christian Formation, Music Director and Artist in Residence as they create worshipful experiences for our faith community thru all expressions of the spirit - word, music, movement, space and more. Provide sounding board re: worship themes, movement of sacred and other fixtures in the sanctuary (baptismal font, communion table, hanging of cross, seating etc.) and coordinate liturgical readers, communion servers and ushers. Oversees financial support to variety of programs thru disbursement of Ostrander Preaching & Teaching Endowment, Music endowment, liturgical arts endowment and the radio ministry fund. New members welcome!	Margaret Stine	monthly	
Creativity Council for Liturgical Arts (CC4LA)	Action team which imagines expressions of liturgical art for worship. Visual, kinesthetic, written and spoken word projects are develop by this team and implemented with assistance from the UCUCG congregation and clergy.	Contact: liturgicalarts@universityucc.org. Leader Nadine Santo Pietro		
Choir	Provide opportunities for musicians to share their strengths through worship contributions; provide musical opportunities including but not limited to: Chancel Choir, Viriditas, A joyful Noise, Children's Choir, drumming ensemble, and solo/ensemble musical experiences. Collaborate with worship leaders and the Worship & Music Committee in facilitating a meaningful worship experience. Promote intercultural opportunities through music.	Choir Director Benjamin Rogers		

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Stewardship and Administration Ministry		Serves as foundation for all ministries, providing		
Facilities & Equipment Committee	Together with Facilities Manager and the clean team, we work to keep the building safe, clean, and comfortable for all who enter. We advise on acquisition, maintenance, use and disposal of church real estate, facilities equipment (including furniture and fixtures) and utility systems. We oversee the F&E budget, and ensure timely and effective stewardship of systems and equipment, and through it all, we seek opportunities to promote racial justice in our work.	Carol Ingram		
Personnel Committee	<p>The Personnel Committee has overall responsibility for fostering the vision and values of the Church as employer, assuring adherence to the Personnel Handbook, advising the Church Council on personnel matters, and carrying out responsibilities delegated to it by the Church Council or the Congregation. Some of the Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Consulting with the Leadership Team and Church Leadership regarding personnel issues. - Making budget recommendations, including salary and benefit schedules for Church employees to be approved through the budget process. - Conducting annual reviews of the Leadership Team, based on best practices and sharing those reviews with Church Council; reviewing pastoral call letters. - Approving pastor sabbatical plans and pastor extended leaves of absence and informing Church Council. - Giving a written and oral report detailing Personnel Committee activities to the Church Council each year prior to the Church's Annual Meeting. - Arranging for employee recognition and appreciation on behalf of the Church - Conducting ongoing work to build racial consciousness and understanding of how racism, power, and privilege impacts Personnel Committee activity and the Personnel Handbook. <p>The Personnel Committee welcomes members with nonprofit and/or personnel management experience who have deep connections within the church.</p>	Virginia Felton and Joyce Jackson, co-chairs	Monthly meetings; attendance is by invitation only given confidential nature of committee actions.	

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Stewardship & Finance Committee	Advises on and supervises all matters pertaining to the raising, expenditure, and investment of the financial resources of UCUC: reviewing monthly operating results, directing investment of church assets; assisting in the annual pledge campaign and capital fundraising campaigns, approving all fundraising that occurs within the church; supporting year round stewardship education, making recommendations regarding the disposition of gifts and bequests, and providing for periodic review and verification of UCUC financial records.	Don Guthrie, Treasurer; Kyna Shilling Director Finance and Operations		
Budget Committee	Annually gathers information regarding the financial needs of our ministries, makes recommendation to Church Council and the Congregation for approval in November. The committee has broad representation from each ministry as well as leadership of the church.	Robin Turner, Chair	Convened in autumn by invitation	
Pledge Committee	Annual development and management of the pledge campaign; convenes in the late spring by invitation and extends through the end of the pledge campaign in November.	Cristin Miller, Chair	Convened in spring by invitation	
Investment Committee	Oversight of investment of church's endowments and non-endowed money as prudently and socially responsibly as possible for long term growth and required income.	Kyna Shilling, Director Finance and Operations		